Appendix 1 - September 2025 Procurement Forward Plan where the contract value is expected to exceed £500,000

This list is indicative and the time, spend and scope will fluctuate depending on budget and council priorities

No.	Contract Description	Portfolio / Portfolio Lead	Executive Director	Contract Term (Initial)	Term Extensions beyond initial (Recommended)	Estimated spend over Initial Contract Term	Spend Extensions beyond Initial (Recommended)	Potential Market Route	Risk Category	Comments
1	Hotel & Guest House Portfolio Management	Property Assets and Economic Growth / Cllr Richard Biggs	Jan Britton	5 years	2 years	£530,000	£180,000	Call off from Framework/DPS	Medium	The route to market may evolve as the Service clarify requirements and ensure alignment with objectives.
2	Sewerage Treatment Services Improvement Works Contract(s)	Place / Cllr Jon Andrews	Jan Britton	2 years (Phase 1)	3 years (phases 2 and 3)	Phase 1 - £1,200,000	Phases 2 and 3 - £2,050,000	Tender - Open ***or*** Call off from Framework (TBC)	Medium	These requirements may be met be under one or more contracts – the final structure of any procurement(s) and contract(s) is yet to be determined. In respect of this, this briefing note is intended to cover the potential for multiple procurements (within the overall scope and value of these requirements).
3	Vehicles - 3.5t vehicles	Place / Cllr Jon Andrews	Jan Britton	12 months	N/A - one off purchase contract	£1,378,206	N/A - one off purchase contract	Call off from Framework/DPS	Medium	
4	Vehicles - 15t RCV's	Place / Cllr Jon Andrews	Jan Britton	12 months	N/A - one off purchase contract	£1,200,000	N/A - one off purchase contract	Call off from Framework/DPS	Medium	
5	Vehicles - 32t grabs	Place / Cllr Jon Andrews	Jan Britton	12 months	N/A - one off purchase contract	£550,000	N/A - one off purchase contract	Call off from Framework/DPS	Medium	
6	Vehicles - Buses	Place / Cllr Jon Andrews	Jan Britton	12 months	N/A - one off purchase contract	£1,645,735	N/A - one off purchase contract	Call off from Framework/DPS	Medium	
7	Vehicles - Car derived vans	Place / Cllr Jon Andrews	Jan Britton	12 months	N/A - one off purchase contract	£1,163,280	N/A - one off purchase contract	Call off from Framework/DPS	Medium	
8	Vehicles - LGV tippers	Place / Cllr Jon Andrews	Jan Britton	12 months	N/A - one off purchase contract	£951,808	N/A - one off purchase contract	Call off from Framework/DPS	Medium	
9	Vehicles - RCV call-off contract	Place / Cllr Jon Andrews	Jan Britton	54 months	N/A - one off purchase contract	£25,078,160	N/A - one off purchase contract	Call off from Framework/DPS	Medium	Under the proposed call-off contract, purchase orders will be placed annually for each years' vehicle (RCV) requirements. Each years' purchase order is likely to exceed £500k. It is intended that the Executive Director and Portfolio Lead are able to authorise the purchase orders of the vehicles each year, under delegation, without having to seek further cabinet approval (within the overall scope and value).
10	Statutory Newspaper Advertisements	Place / Cllr Jon Andrews	Jan Britton	3 years	2 years	£900,000	£600,000	Call off from Framework/DPS	Medium	
11	6 new traveller pitches, at Piddlehinton	Place / Cllr Jon Andrews	Jan Britton	1 year	N/A - one off Works contract	£1,250,000	N/A - one off Works contract	Call off from Framework/DPS	Low	The route to market may evolve as the Service clarify requirements and ensure alignment with objectives. Noting caveats and risks regarding this external funding. Approval to award will be subject to the funding from Homes England.
12	Speech, Language and Communication Service	Children's / Cllr Clare Sutton	Paul Dempsey	1 year	1 year + 1 year	£500,000	£1,000,000	Direct Award Process A (Health Regulations)	Medium	
13	Learning and Development Services	Children's / Cllr Clare Sutton Adult SC / Cllr Steve Robinson	Paul Dempsey Jonathan Price	4 years	2 years + 2 years	£3,240,000	£3,240,000	Other	Low	Potential market route will either be using existing national or regional Frameworks or an open framework under new procurement regulations or in accordance with CPR's. Approval to award will be subject to budget confirmation.